

**BERNALILLO COUNTY**  
**BOARD OF COUNTY COMMISSIONERS (BCC)**

**Debbie O'Malley, Chair**  
**Steven Michael Quezada, Vice Chair**



**Maggie Hart Stebbins, Member**  
**Lonnie C. Talbert, Member**  
**Wayne A. Johnson, Member**

**Julie Morgas Baca, County Manager**

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**ADMINISTRATIVE MEETING**  
**AGENDA**

**TUESDAY, MAY 23, 2017 @ 5:00 PM**

**VINCENT E. GRIEGO CHAMBERS**

- 1. Call to Order**
- 2. Silent Invocation and Pledge of Allegiance**
- 3. Announcement of Additions and/or Changes to the Agenda**
- 4. PROCLAMATIONS**
  - A. COMMISSION:** Memorial Day Proclamation  
Presentation of Proclamation (**Sponsor: Commission Hart Stebbins**)
  - B. COMMISSION:** Public Works Week  
Presentation of Acknowledgment
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
  - A. FINANCE:** University of New Mexico Hospital Report  
Presentation by Steve McKernan, UNMH CEO to the Board of County Commissioners
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Minutes of the April 4, 2017 Zoning Meeting  
Motion to approve the April 4, 2017 Zoning Meeting Minutes.
  - B. COMMISSION:** Minutes of the May 9, 2017 Administrative Meeting  
Motion to approve the May 9, 2017 Administrative Meeting minutes.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. ACCOUNTING:** Internal Audit Services  
Motion to:
    1. Award RFP #25-17-AE to REDW LLC to Provide Internal Auditing Services to Bernalillo County.
    2. Approve an agreement between Bernalillo County and REDW LLC.
    3. Authorize the County Manager to execute any future amendments.
  - B. BUDGET:** 3rd Quarter Budget Reconciliation - FY17 & FY18  
Motion to

1. Approve Financial Resolution, **FR 2017-** required by the State of New Mexico Department of Finance and Administration Local Government Division, for the purpose of budgeting an increase to the reimbursable contract fund in FY17 in the amount of \$7,102,276.28.

2. Authorize the County Manager or designee, pursuant to Administrative Resolution 2012-17 to:

- a. award procurements and execute all agency contracts on behalf of the Board of County Commissioners for fiscal year 2018 as detailed in the contract listings, attachment #1;
- b. award procurements and execute multi-term and multi-award agreements where the annual expenditures are within the County Manager's signature authority; however, the aggregate expenditures over the term of agreement will exceed the County Manager's signature authority.

**C. COMMISSION: DWI Planning Council Reappointments**

Motion to nominate and approve the reappointments of Linda Son Stone PhD representing Native American Community, Harris Silver, MD representing Substance Abuse Treatment and Michelle Peacock representing Community Traffic Safety.  
(Sponsor: Commissioner Hart Stebbins).

**D. COMMISSION: Youth Sports Commission Appointment**

Motion to nominate and approve Jamie Schwebach representing All Sports to the Youth Sports Commissioner (Sponsor: Commissioner Hart Stebbins)

**E. HUMAN RESOURCES: Bernalillo County's Sexual Harassment Policy**

Motion to consolidate the Bernalillo County Sexual Harassment Policy as it is superseded by Bernalillo County's Anti-Harassment Policy.

**F. HUMAN RESOURCES: Revision to Overtime Pay for Fair Labor Standards Act (FLSA) Nonexempt Employees**

Motion to approve the proposed amendments to Overtime Pay for FLSA Nonexempt Employees.

**G. PLANNING & DEVELOPMENT SERVICES: CSU2017-0001 CONSENT: Special Use Permit for the Specific Use of two single family dwellings on one lot and for the Specific C-N Use of beauty shop or a third single family dwelling**

Approval

**H. PLANNING & DEVELOPMENT SERVICES: CSU2017-0007 CONSENT: Special Use Permit for mining, excavating, stockpiling, or distribution of rock, sand, and gravel, and a Contractor's Yard**

Approval

**I. PLANNING & DEVELOPMENT SERVICES: CSU2017-0008 CONSENT: Special Use Permit for the Specific O-1 Uses of Church, Office, and Beauty Shop (tattoo parlor), and Specific C-1 Uses of Retail (Section 14.B.2.a.(13)(a)-(u))**

Approval

**J. PLANNING & DEVELOPMENT SERVICES: CSU2017-0009 CONSENT: Special Use Permit for Specific R-2 Use of Two Single Family Dwellings on one lot**

Approval

**K. PLANNING & DEVELOPMENT SERVICES: CZ2017-0003 CONSENT: Zone Map Amendment from A-1 to SD-WC-CLI**

Motion to approve **Ordinance 2017-** adopting a Zone Map Amendment from A-1 to SD-WC-CLI

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**A. ECONOMIC DEVELOPMENT: IRB for Village @ La Orilla Shopping, LLC**

Conduct a Public Hearing.

Motion to adopt **Ordinance 2017-** \_\_\_\_\_ authorizing the Bernalillo County Commission to approve an Industrial Revenue Bond application in an amount of up to \$4,000,000 for Village @ La Orilla, LLC. **(Sponsor: Vice Chair Quezada)**

**11. ADOPTION OF RESOLUTION**

**12. APPROVALS**

**A. ECONOMIC DEVELOPMENT:** Amendment to Economic Development Financing Policy and Procedures

Motion to approve the amendment to Section X, Section B, Subsection 3 of Economic Development Financing Policy and Procedures. **(Sponsor: Vice Chair Quezada)**

**B. FLEET & FACILITIES MANAGEMENT:** Municipal Process Consulting Services – Alvarado Square Project

Motion to:

1. Award Request for Proposal (RFP) #30-17-AN Municipal Process Consulting Services to the lowest responsive offeror, Management Partners.

2. Authorize the County Manager to execute and approve the Master Professional Services Agreement and future amendments with the awarded firm.

**C. HUMAN RESOURCES:** Bernalillo County Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Policy

Motion to:

1. Rescind the Bernalillo County Health Insurance Portability and Accountability Act Privacy approved in April 2004.

2. Approve the revised Bernalillo County Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Policy effective June 1, 2017.

**13. DISCUSSION**

**A. YOUTH SERVICES CENTER:** Youth Services Center FY18-FY22 Strategic Plan Presentation

**14. Announcement of the next Commission Meeting:**

**A.** Tuesday, June 13, 2017 UNMH Budget Work Session @ 3:00 p.m., Vincent E. Griego Chambers

**B.** Tuesday, June 13, 2017 Administrative Meeting @ 5:00 p.m., Vincent E. Griego Chambers

**15. Signing of Official Documents**

**16. Adjournment of Meeting**

**NOTICE TO PEOPLE WITH DISABILITIES:**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Commission Administrator at (505) 468-7083 or TDD (505) 468-7088 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Commission Administrator at either of the above numbers if a summary or other type of accessible format is needed.