

BERNALILLO COUNTY
BOARD OF COUNTY COMMISSIONERS (BCC)

Steven Michael Quezada, Chair
Lonnie C. Talbert, Vice Chair



Debbie O'Malley, Member
Maggie Hart Stebbins, Member
Wayne A. Johnson, Member

Julie Morgas Baca, County Manager

ADMINISTRATIVE MEETING
AGENDA

TUESDAY, JANUARY 23, 2018 @ 5:00 PM

VINCENT E. GRIEGO CHAMBERS

1. **Call to Order**
2. **Silent Invocation and Pledge of Allegiance**
3. **Announcement of Additions and/or Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
 - A. **HUMAN RESOURCES:** Employee Recognition Program Awards
Certificates of Recognition to be awarded to the Employees of the Quarter (2nd Quarter FY 2018). Presented by County Manger: Julie Morgas Baca
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS**
 - A. **FINANCE:** University of New Mexico Hospital Report, Second Quarter FY18
Presentation by UNMH CEO Mike Chicarelli to the Board of County Commissioners
8. **APPROVAL OF MINUTES**
 - A. **COMMISSION:** Minutes of the January 9, 2018 Administrative Meeting
Motion to approve the January 9, 2018 Administrative Meeting minutes.
9. **APPROVAL OF CONSENT AGENDA**
 - A. **BEHAVIORAL HEALTH:** Resolution to Support Cities Thrive Coalition in their Core Federal Funding Priorities FY18
Motion to approve Administrative Resolution AR 2018-___ to authorize Bernalillo County to support the Cities Thrive Coalition Federal Funding Priorities and funding levels for the fiscal year 2018 appropriations package.
 - B. **BEHAVIORAL HEALTH:** SAMHSA Offender Re-entry Program Grant
Motion to authorize Bernalillo County Department of Behavioral Health Services to apply for the US Department of Health and Human Services SAMHSA Offender Re-entry Program Grant.
 - C. **BUDGET:** Fiscal Year 2018 2nd Quarterly Budget Reconciliation
Motion to:
 1. Approve Financial Resolution #1, FR 2018-___ budgeting GRT bond reserve for FY18 bond payments in the amount of \$1,693,500.

2. Approve Financial Resolution #2, **FR 2018-** required by the State of New Mexico Department of Finance and Administration Local Government Division, for the purpose of accepting and budgeting a grant increase in the amount of \$312,786.
3. Authorize the County Manager or designee, pursuant to Administrative Resolution 2017-41 to:
 - a. award procurements and execute all agency contracts on behalf of the Board of County Commissioners for FY18 as detailed in the contract listing, Attachment A ;
 - b. award procurements and execute multi-term and multi-award agreements where the annual expenditures are within the County Manager's signature authority; however, the aggregate expenditures over term of agreement will exceed the County Manager's signature authority.
4. Authorize the County Manager or designee, pursuant to Administrative Resolution 2017-41 to seek reimbursement to the General Fund for any project or initiative funded by the General Fund that subsequently receives funding, in whole or in part, from an alternative funding source, such as, another agency, bond proceeds, or grants. If the amount exceeds County Manager authority, the item will be presented to the Board of County Commissioners for approval.

D. COMMISSION: Code of Conduct Appointments

Motion to approve the appointment of Katy Duhigg representing Commission District 1 for the Code of Conduct Board. (**Sponsor: Commissioner O'Malley**)

Motion to approve the appointment of Rachel Higgins representing the Alternate position for Commission District 3 on the Code of Conduct Board. (**Sponsor: Commissioner Hart Stebbins**)

E. COMMISSION: Valuation Protest Board Appointment

Motion to nominate and appoint Chanin Kelly to fill the unexpired term of Mick MaMahan to the Valuation Protest Board. (**Sponsor: Commissioner Hart Stebbins**).

F. FINANCE: Investment Advisory & Funds Management Services Contract

Motion to:

1. Authorize the County Manager to award the RFP #19-18-SB for Investment Advisory and Funds Management Services to the most responsive offeror.
2. Authorize the County Manager to execute the contract agreement between the County and the most responsive offeror.
3. Authorize the County Manager to execute future amendments to the Investment Advisory and Funds Management Services contract agreement.

G. OFFICE OF HOMELAND SECURITY AND EMERGENCY MGMT: 2017 State Homeland Security Grant Program

Motion to:

1. Accept and approve the Sub-Grant Agreement #EMW-2017-SS-00032-S01 Bernalillo County for allocation of \$612,800.00 from the U.S. Department of Homeland Security, acting through the State of New Mexico Department of Homeland Security and Emergency Management.
2. Approve Financial Resolution **FR 2018-** budgeting the sub-grant amount of \$612,800.00

H. PARKS & RECREATION: Bernalillo County Parks & Recreation Facility Use & Fee Policy

Motion to approve Administrative Resolution **AR 2018-** adopting Bernalillo County Parks & Recreation Facility Use & Fee Policy. (**Sponsor: Chair Quezada**)

I. PLANNING & DEVELOPMENT SERVICES: CSU2017-0022 CONSENT: Special Use Permit for the Specific R-2 Use of two single family dwellings.

Approval

J. PLANNING & DEVELOPMENT SERVICES: CSU2017-0023 CONSENT: Special Use Permit for the Specific C-1 Use of Retail Sales, Delivery, and Service of Propane and a Mobile Home.

Approval

K. PLANNING & DEVELOPMENT SERVICES: CSU2017-0010 CONSENT: Special Use Permit for the Specific C-N Use of Nursery and the Specific C-1 Use of Off-Premises Sign, a single family dwelling and a mobile home for watchman/caretaker

Approval

L. PLANNING & DEVELOPMENT SERVICES: CSU2017-0011 CONSENT: Special Use Permit for the Specific C-LI Uses of Office and Warehouse

Approval

M. PLANNING & DEVELOPMENT SERVICES: CSU2017-0038 CONSENT: Special Use Permit for Public Utility Structures and a Single Family Dwelling

Approval

N. PLANNING & DEVELOPMENT SERVICES: CSU2017-0039 CONSENT: Special Use Permit for a Contractor's Yard and a Single Family Dwelling

Approval

O. PLANNING & DEVELOPMENT SERVICES: CSU2017-0040 CONSENT: Special Use Permit for the Specific C-2 Uses of Self-Storage Mini-Warehouses, the Specific O-1 Use of Office, and a Single Family Dwelling

Approval

P. PLANNING & DEVELOPMENT SERVICES: CSU2017-0043 CONSENT: Special Use Permit for a Truck Plaza on Lots E and F, Wagner Industrial Park, located at 4031 and 4041 Caterpillar Court SE, zoned M-2 and containing approximately 4.3 acres

Approval

Q. TECHNICAL SERVICES: Alameda Drain and Trail Improvements Project

Motion to authorize the County Manager to award and execute construction contract document to lowest responsive bidder for the Alameda Drain and Trail Improvements Project.

R. TECHNICAL SERVICES: 2018/2019 County Arterial Program (CAP), Cooperative Program (COOP) and the School Bus (SB) Route Program

Motion to:

1. Approve staff's recommendation for use of 2018/2019 New Mexico Department of Transportation (NMDOT) CAP, COOP & SB Route Program funding.

2. Authorize the County Manager to execute and approve all agreements and amendments with the NMDOT for the CAP, COOP & SB Route Program Projects 2018/2019.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A. COMMISSION: Amendments to Chapter 54 Offenses and Miscellaneous Provisions Ordinance section 54-31: Discharge of firearms prohibited; exceptions; penalty for violation of section.

Conduct a Public Hearing.

Motion to adopt **Ordinance 2018-** approving minor amendments to Chapter 54 Offenses and Miscellaneous Provisions Ordinance section 54-31: Discharge of firearms prohibited; exceptions; penalty for violation of section. (**Sponsor: Commissioner Johnson**)

B. ECONOMIC DEVELOPMENT: Gross Receipts Investment Policy (GRIP)

Conduct a Public Hearing.

Motion to adopt **Ordinance 2018-** authorizing the Bernalillo County Commission to approve an Ordinance relating to the establishment of standards and procedures for financing, through the refund of gross receipts taxes, the development and construction of infrastructure necessary to secure the location of new, large-scale retail and certain targeted commercial businesses within the County. (**Sponsor: Commissioner Johnson**)

C. ECONOMIC DEVELOPMENT: Local Economic Development Act Plan

Conduct a Public Hearing.

Motion to adopt **Ordinance 2018-** authorizing the Bernalillo County Commission to approve an Ordinance relating to the Local Economic Development Act Plan of the County; amending section 2-324 of the County Code of Ordinances. (**Sponsor: Chair Quezada**)

D. ECONOMIC DEVELOPMENT: Notice of Intent to Adopt an Ordinance Under the Local Economic Development Act Related to Vitality Works

Motion to approve publication of Notice of Intent to adopt an ordinance under the Local Economic Development Act (LEDA) related to Vitality Works. (**Sponsor: Commissioner O'Malley**)

E. PLANNING & DEVELOPMENT SERVICES: Amendments to the Comprehensive Bernalillo County Zoning Ordinance

Conduct a Public Hearing.

Motion to adopt **Ordinance 2018-** approving proposed amendments related to the Amendments Section of the Comprehensive Zoning Ordinance.

11. ADOPTION OF RESOLUTION

12. APPROVALS

A. SHERIFFS: Collective Bargaining Agreement Between the County and the Bernalillo County Deputy Sheriff's Association (BCDSA)

Motion to approve the Collective Bargaining Agreement with the Bernalillo County Deputy Sheriff's Association (BCDSA)

13. DISCUSSION

A. COUNTY MANAGER: Update on the Urban County Charter Presentation

14. Announcement of the next Board of Commissioners Meeting:

A. Tuesday, February 13, 2018 Zoning Meeting @ 3:00 p.m., Vincent E. Griego Chambers

B. Tuesday, February 13, 2018 Board of Finance @ 4:30 p.m., Vincent E. Griego Chambers

C. Tuesday, February 13, 2018 Administrative Meeting @ 5:00 p.m., Vincent E. Griego Chambers

15. Signing of Official Documents

16. NOTICE TO PEOPLE WITH DISABILITIES:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Commission Administrator at (505) 468-7083 or TDD (505) 468-7088 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Commission Administrator at either of the above numbers if a summary or other type of accessible format is needed.

Adjourn