

BERNALILLO COUNTY
BOARD OF COUNTY COMMISSIONERS (BCC)

Maggie Hart Stebbins, Chair
Debbie O'Malley, Vice Chair



Steven Michael Quezada, Member
Lonnie C. Talbert, Member
Charlene E. Pyskoty, Member

Julie Morgas Baca, County Manager

ADMINISTRATIVE MEETING
AGENDA

TUESDAY, JUNE 25, 2019 @ 4:00 PM

VINCENT E. GRIEGO CHAMBERS

1. **Call to Order**
2. **Silent Invocation and Pledge of Allegiance**
3. **Announcement of Additions and/or Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS**
8. **APPROVAL OF MINUTES**
 - A. **COMMISSIONERS:** Minutes of the May 14, 2019 Administrative Meeting
Motion to approve the May 14, 2019 Administrative Meeting minutes.
 - B. **COMMISSIONERS:** Minutes of the May 28, 2019 Administrative Meeting
Motion to approve the May 28, 2019 Administrative Meeting minutes.
9. **APPROVAL OF CONSENT AGENDA**
 - A. **BUDGET:** Fiscal Year 2019 4th Quarter Budget Reconciliation
Motion to:
 1. Approve Financial Resolution **FR 2019-** in the amount of \$18,255,564 to budget \$17,966,644 in legislative capital outlay appropriations approved during the 2019 State of New Mexico's Legislative Session. Also, to budget \$288,920 in 2019 capital outlay legislative reauthorization funding.
 2. Authorize County Manager to execute all State of New Mexico agency grant agreements or amendments for 2019 legislative capital outlay appropriations that exceed her signature authority, as listed in attachment A.
 - B. **COMMISSIONERS:** Board of Registration Appointments
Motion to appoint three regular members and two alternate members to the Board of Registration.

Democrat	Republican
1. John Doran	1. Robert Roehm
2. Cheryl Harris	2. Nancy Robinson
 - C. **COUNTY CLERK:** Adjusting Precinct Boundaries, Consolidating Precincts and Creating New Precincts in Bernalillo County, New Mexico

Motion to approve Administrative Resolution **AR 2019-** designating the adjustment and combining of precincts within Bernalillo County.

D. COUNTY CLERK: Designating Bernalillo County Polling Places and Precinct Consolidations for the 2020-2021 Elections.

Motion to approve administrative Resolution **AR 2019-** designating the Bernalillo County Polling Places for the 2020-2021 Elections.

E. COMMISSIONERS: Detention Facility Oversight Advisory Board Appointments

Motion to approve the appointment of Sheila Pitts representing District 5 to the Detention Facility Oversight Management Advisory Board. (**Sponsor: Commissioner Pyskoty**)

F. COMMISSIONERS: Youth Sports Commission Appointment

Motion to appoint Nathan Gaudreault to represent Commission District 1 on the Youth Sports Commission. (**Sponsor: Vice Chair O'Malley**)

G. EMERGENCY COMMUNICATIONS: FY20 Enhanced 911 Grant

Motion to:

1. Accept and approve Grant Agreement Project No. 20-E-2 in the amount of \$1,418,110.
2. Approve Financial Resolution **FR 2019-** budgeting additional funds for reimbursement of training, minor equipment, and 911-related GIS expenditures in the amount of \$9,000.
3. Authorize the County Manager to execute any future amendments required.

H. FIRE & RESCUE: Fire & Rescue Resource Mobilization Plan (RMP) Reimbursements

Motion to approve Financial Resolution **FR 2019-** budgeting RMP Wildland Reimbursements in the amount of \$509,578.48 from the State of New Mexico Energy Minerals and Natural Resources Department, Forestry Division Resource Mobilization Plan (RMP) for Personnel, Equipment, Meals and Lodging on Wildland Deployments received in FY19 YTD.

I. FINANCE: Debt Management Policy & Guidelines Revision

Motion to approve the revisions to Bernalillo County's Debt Management Policy & Guidelines including the Post-Issuance Tax & Securities Compliance Guidelines for Bonds.

J. PROCUREMENT & BUSINESS SERVICES: County-Wide Price Agreement for Office Supplies

Motion to:

1. Award Request for Proposal (RFP) #30-19-NL to Sandia Office Supply, Inc. for Office Supplies.
2. Approve the Price Agreement with Sandia Office Supply, Inc. for Office Supplies.
3. Authorize County Manager to approve all future amendments to the Price Agreement.

K. FLEET & FACILITIES MANAGEMENT: County-Wide Price Agreement for Solid Waste and Recycling Collection Services

Motion to:

1. Award RFB #0021-19-DC to Waste Management for Solid Waste and Recycling Collection Services.
2. Execute Price Agreement with Waste Management for Solid Waste and Recycling Collection Services.
3. Authorize the County Manager to execute any amendments to the Price Agreement.

L. FLEET & FACILITIES MANAGEMENT: County-Wide Price Agreement for On-Call Heating, Ventilation, and Air Conditioning (HVAC) Services

Motion to:

1. Award RFP-15-19-AB HVAC Services On Call Price Agreement to JB

Henderson as the Primary Contract and TLC Plumbing & Utility and Hausermann Mechanical as the Secondary Contractors

2. Approve the Price Agreements with JB Henderson, TLC Plumbing & Utility, and Hausermann Mechanical.

3. Authorize the County Manager to execute subsequent amendments to these contracts.

M. FLEET & FACILITIES MANAGEMENT: County-Wide Price Agreement for On-Call Plumbing Services

Motion to:

1. Award RFP-16-19-AB Plumbing Services On Call Price Agreement to TLC Plumbing & Utility as the Primary Contract and JB Henderson and B&D Industries as the Secondary Contractors.

2. Approve the Price Agreements with TLC Plumbing & Utility, JB Henderson and B&D Industries.

3. Authorize the County Manager to execute subsequent amendments to these contracts

N. HOUSING: Housing and Urban Development (HUD) FY2019 Income Limits

Motion to approve Administrative Resolution AR 2019- approving HUD Published Income Limits for FY19.

O. PARKS, RECREATION & OPEN SPACE: NMSU NM Cooperative Extension Service

Motion to approve Memorandum of Understanding with New Mexico State University for New Mexico Cooperative Extension Services for FY20.

P. PARKS, RECREATION & OPEN SPACE: Sports Officials Contract

Motion to:

1. Award RFB# 0022-19 DC for sports officials and related services for County Parks, Recreation, and Open Space Department.

2. Approve a Price Agreement with Ramsey Charitable Trust Inc.

3. Authorize County Manager to execute any future amendments to the Price Agreement with Ramsey Charitable Trust Inc.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A. LEGAL: Re-Introduction of Amendments to the Right of Way Ordinance and PNM and NMGC Franchise Fee Ordinances

Motion to:

1. Reintroduce and approve for republication of amendments to Article III-Taxpayer Protection and Right-of-Way Ordinance.

2. Reintroduce and approve for republication an ordinance establishing a grant of franchise to the New Mexico Gas Company (PNM).

3. Reintroduce and approve for republication an ordinance establishing a grant of franchise to the Public Service Company of New Mexico (NMGC).

B. COMMISSIONERS: Bernalillo County Paid Sick Leave Ordinance

Conduct a Public Hearing.

Motion to adopt Ordinance 2019- mandating Bernalillo County businesses provide paid sick leave for their employees. (Sponsor: Chair Hart Stebbins & Vice Chair O'Malley)

C. COMMISSIONERS: Plastic Bag and Styrofoam Ban In Bernalillo County

Conduct a Public Hearing.

Motion to adopt Ordinance 2019- mandating a Plastic Bag and Styrofoam Ban within the unincorporated areas of Bernalillo County. (Sponsor: Chair Hart Stebbins)

11. ADOPTION OF RESOLUTION**12. APPROVALS****A. COUNTY ASSESSOR:** Fiscal Year 2020 Property Valuation Maintenance Program and Annual Report for 2019

Motion to approve the Fiscal Year 2020 Property Valuation Maintenance Program and Annual Report for 2019.

B. BUDGET: Sheriff's Department Records Management Positions

Motion to convert two (2) records management specialist positions to one (1) Sergeant for records management.

C. COMMUNICATION SERVICES: Bernalillo County Administrative Headquarters

Motion to name the county's new administrative headquarters located at 415 Silver SW.

D. COMMUNITY SERVICES: Lease and Operating Agreement with the Albuquerque Indian Center For the Tiny Home Village (THV)

Motion to:

1. Approve Lease Agreement with the Albuquerque Indian Center for the lease of property to locate the Tiny Home Village in the amount of \$ 20,000 per year for 30 years for a total of \$811,361.

2. Approve the Sole Source THV Operating Agreement in the amount of \$ 1,150,000 (230,000 per year / 5 years).

3. Authorize County Manager to execute any subsequent amendments related to the Lease or Operating Agreements with the Albuquerque Indian Center. **(Sponsor: Vice Chair O'Malley)**

E. COUNTY MANAGER: Concurrence to Appoint Human Resources Director

Motion to provide concurrence for the appointment of the Human Resources Department Director

F. FLEET & FACILITIES MANAGEMENT: Alvarado Square Renovation and Commission Chambers Building Project Update and Approval of Design Development Phase

Motion to approve the Design-Build Design Development Phase for the Alvarado Square Renovation and Commission Chambers Building.

G. FLEET & FACILITIES MANAGEMENT: Notice of Intent for Power Purchase Agreement with Public Service Company of New Mexico

Motion to approve the Notice of Intent committing the County to participation in the PNM Solar Direct Voluntary Renewable Energy Program, Power Purchase Agreement.

13. DISCUSSION**A. FIRE & RESCUE:** Bernalillo County Fire Conditions Monitoring Update**B. COUNTY MANAGER:** State of the County Address

County Manager, Julie Morgas Baca presenting the State of the County Address.

14. Announcement of the next Commission Meeting:

A. Tuesday, August 20, 2019 Zoning Meeting @ 3:00 p.m., Vincent E. Griego Chambers

B. Tuesday, August 20, 2019 Administrative Meeting @ 5:00 p.m., Vincent E. Griego Chambers

15. Signing of Official Documents

16. Adjournment of Meeting**NOTICE TO PEOPLE WITH DISABILITIES:**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Commission Administrator at (505) 468-7083 or TDD (505) 468-7088 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Commission Administrator at either of the above numbers if a summary or other type of accessible format is needed.